

# T:buc

Changing for the better, together



**CORONAVIRUS  
(COVID-19)**

**WE ALL  
MUST DO IT  
TO GET  
THROUGH IT**



**STAY SAFE**



**SAVE LIVES**

Conduct your survey safely, for more information go to: [www.nidirect.gov.uk/campaigns/coronavirus-covid-19](http://www.nidirect.gov.uk/campaigns/coronavirus-covid-19)

## T:BUC PROJECT OUTCOME EVENTS QUESTIONNAIRE

2020/21



Northern Ireland  
Executive

## Guidance for completing the questionnaire

This guidance is for project managers to assist in the completion of questionnaires by participants at good relations events. This questionnaire can be used at good relations events and activities where the use of pre and post activity questionnaires would be challenging to implement. The questionnaire should be used for short, one off events to record the impact of the event on participants. For recurring or ongoing projects, use the T:BUC project outcome questionnaire.

### Unique reference number

Everyone at the event who completes a form needs to be assigned a unique reference number in order to enable their results to be collected accurately. These numbers should be created by the project leader. No names of participants will be collected and no one will be personally identified during the analysis of the data.

### Name of Event / T:BUC key aim / name of funding programme

These are the details of the event itself and should be filled in on behalf of each participant by the project leader.

### Have you ever participated on a good relations event before this one?

Has the person ever been at a good relations event prior to attending this one.

### Gender / religion / ethnicity / disability

These allow us to see if the event is having a positive effect on people of different ages, gender and those who have a disability. Remind the participants that the data is collected anonymously and will not be used to personally identify them.

### Knowledge / attitude / behaviour

These questions give a sense of what affect attendance at the event has had to the participant in respect of these indicators. They will help you to measure the good relations impact your event has had.

### How far did you travel to attend this event?

Ask the participants for the approximate distance they have travelled to attend the event. This will give an impression of the impact the event has had at a local or regional level.

### Any other comments

Encourage the participant to note any other comments they might have on the event and thank them for taking the time to complete the questionnaire.

## T:BUC Questionnaire Privacy Notice

General Data Protection Regulation 2016 and Data Protection Act 2018

The Executive Office (TEO) is committed to protecting the privacy of the participants at your event. This Privacy Notice explains how TEO uses information about your participants and the ways in which we will safeguard their data. Further information can be found at: <https://www.executiveoffice-ni.gov.uk/articles/about-together-building-united-community-tbuc>

### Why we process personal information

Personal information from participants at your event are collected by TEO as part of its public task – it is necessary for TEO to collect the information, in order to perform official functions of the Department with respect to the effective delivery of good relations funding. This is the legal basis through which we collect and analyse the data provided. We will never use the data to identify individuals.

Any personal information provided will be processed in line with the provisions of data protection legislation. It will be held securely and will be disposed of when no longer necessary.

The information provided will be analysed independently by staff in the Northern Ireland Statistics and Research Agency (NISRA), and will be treated in strict confidence. Data will be stored securely and will be used to produce aggregated statistics. Further detail on how NISRA TEO statisticians handle data can be found here:

<https://www.nisra.gov.uk/nisra-privacy-notice>.

To be completed by the project manager

Unique Reference Number (URN)	
Name of Event	
What TBUC aim does the event contribute to?	
What is the name of the Good Relations Funding Programme the event is being funded by?	

These questions should be completed by the participant at the event



Have you ever been to a good relations event before? Yes    No    Unsure



Gender - are you (tick one answer only) Male    Female    Non-binary    Other



Age - are you (tick one answer only) 18 or under    19-35    36-64    65+



Do you have any long-standing illness, disability or infirmity? (Long-standing means anything that has troubled you over a period of time or that is likely to affect you over a period of time)? Yes    No

How would you describe your religious background? (tick one answer only)



Catholic    Protestant    No religion    Other (please specify) \_\_\_\_\_

How would you describe your ethnic background? (tick one answer only)

White    Asian    Black    Mixed    Other (please specify) \_\_\_\_\_



*(please tick one answer option for each statement)*  
Do you feel your knowledge of cultural traditions/backgrounds has increased following attendance at the event? increased knowledge    no change



Do you feel your attitude toward people from a different religious background has improved following attendance at the event? Better attitude    no change    worse attitude

Do you feel your attitude toward people from a different ethnic background has improved following attendance at the event? Better attitude    no change    worse attitude



Do you feel this event has played a positive role in bringing people from different backgrounds together? Yes    No



Are you likely to recommend this event or a similar one to family/friends? Yes    No

How far did you travel to get to this event? 0-5 miles    6-25 miles    more than 25 miles

**Any other comments?**